

**TOWN OF WALDO BOARD OF SELECTMEN**

**MINUTES OF REGULAR MEETING**

**MONDAY    APRIL 28, 2025    5:00 PM.**

**WALDO TOWN OFFICES**

1. **Call to Order/Roll Call:** Wayne Marshall, Chair called the meeting to order at 5:00 pm. All Selectmen were present: Wayne Marshall, Herb Harnden, and Ian Stover.
2. **Approval of agenda & potential revisions to agenda.** Wayne Marshall stated that since both Hollie Hilts and Kellie Jacobs were absent, that he would take the minutes. The Board agreed to conduct an Open to Public Comment at the beginning of the meeting. No other issues were added to the agenda.

3. **Review/Approval of minutes:**

Motion by Herb Harden, second by Ian Stover to approve the minutes of the April 12, 2025 Board of Selectmen special meeting. Motion adopted 3-0.

Motion by Wayne Marshall, second by Ian Stover to approve the minutes of the April 14, 2025 Board of Selectmen regular meeting. Motion adopted 3-0.

4. **Open to Public Comment:**

Tom Wagner, Road Commissioner, reported to the Selectmen that he will be attending his first session with MDOT tomorrow, and that he is working with MDOT to schedule a training session on chain saws that members of the Fire Department can also attend.

Tom Wagner asked about the role of the Road Committee. Wayne Marshall responded that the Committee was established by the Selectmen and offers its recommendations to the Selectmen.

Tom Wagner talked about the condition of Bonnie Terre Road, stated that he has spoken with two companies regarding potential costs to rebuild the road, and that he believes the Town should spend the \$320,000 in capital funds to rebuild Bonnie Terre. He stated that the rebuild would allow the road to be paved in the future.

Wayne Marshall, citing the formation of the Road Committee and their role in providing recommendations to the Selectmen, stated that the capital funds were intended to address overall road needs and that it is premature to commit all of these funds to a single road. There was further discussion regarding the role of the Road Committee, potential use of the capital funds, and factors that affect obtaining contractual services to undertake repairs.

In response to a comment from Tom Wagner that the Town Meeting approved the capital funds to repair the Town's dirt roads, Craig Curtis stated that the monies were approved for all roads;

both dirt and paved roads. Sadie Lloyd-Mudge, who is a member of the Road Committee, spoke to the work of the Committee.

5. **Board signing of contract with Kitty Stevens regarding mowing/ground maintenance services (Contract approved April 14, 2025 meeting).** The Board signed the contract with Kitty Stevens.
6. **Board discussion and potential action regarding obtaining professional services regarding Quick Books for Kellie Jacobs, Town Treasurer.**

Diane Tyler, in the absence of Kellie Jacobs, discussed the purpose of the professional services involving Quick Books. The Board reviewed a Letter Agreement with RHR Smith Company (Town Auditor) regarding the services that would be performed for \$6,000.

Kathy Harnden asked several questions of Diane Tyler regarding the services.

Motion by Herb Harnden, second by Ian Stover, to approve the Town entering the Letter Agreement with RHR Smith Company, and to pay for the services by committing \$6,000 from the Technology Reserve account. Motion adopted 3-0.

7. **Signing of weekly warrant.** The Board signed the weekly warrant.
8. **Appointment of Kathy Harnden and Hollie Hilts to serve as Town General Assistance staff.**

Wayne Marshall noted that Herb Harden and he had a casual conversation with Shirley Kaler, former Selectmen, at the recent April 21 Special Town Meeting. Ms. Kaler, along with Jill Lepow, have been serving as the Town's General Assistance administrators. Ms. Kaler stated that neither she or Ms. Lepow intend to continue to serve in this role. Post this conversation, Kathy Harnden and Hollie Hilts stated that they would be willing to serve in this capacity.

Ian Stover stated that he had no information regarding this issue. The ensuing discussion involved a number of issues, including concerns regarding a potential conflict of interest with Ms. Harden serving in this role since the Selectmen are the appellate Board for decisions regarding General Assistance. Ms. Harnden, who had agreed to fulfill this role at no cost to the Town, stated that she is withdrawing her offer to serve as a General Assistance Administrator. Ms. Hilts was not at the meeting so we do not know if she would still be interested in serving.

The Board decided to support the Town soliciting for one or more volunteers to serve in this capacity.

9. **Discussion with Craig Curtis, Town addressing officer regarding training for the position and compensation for serving in said capacity.**

Craig Curtis spoke with the Board regarding the issues of street addressing and signage in the community, and the need for such to benefit emergency management/responses. With

respect to signage, he noted that 25 road signs are missing, there are no dead-end signs on at least 4 roads, it appears that 5 Town line signs are missing, and that other signs may need to be replaced. In conducting an initial review of Town addresses for the 911 systems, he noted a number of current addresses appear to be wrong, and that the information on the official map often is inaccurate. He also raised concern regarding some current street names, particularly when there is a similarly named street in an adjacent town. He stated that addressing these concerns is important for public safety, and that correcting the current problems will take considerable work.

There was considerable discussion regarding these concerns among the Selectmen, as well as residents in attendance at the meeting. All agreed that it is important that the concerns Mr. Curtis raised should be addressed. Mr. Curtis also will explore potential costs to acquire and install needed signage and offer his recommendations to the Selectmen.

Motion by Wayne Marshall, second by Herb Harnden, that the Selectmen approve a stipend of \$3,000 to Craig Curtis, addressing officer, to work on the addressing issues he identified, and that Kellie Jacobs, Treasurer, provide a recommendation to the Selectmen regarding which account could be used to pay this cost. Motion adopted 3-0.

**10. Board acknowledgement that the Selectmen previously approved acceptance of a 3 year contract with Pinkerton & Sons for trash and recycling services.**

Wayne Marshall noted that further research revealed that the previous Board of Selectmen, at a January 2025 meeting, approved the 3 year contract proposal submitted by Pinkerton & Sons. As such, the Town is not in a position to pursue Invitations to Bid on this service. Ian Stover also noted that the current tipping fee cost at Juniper Ridge is \$150/ton.

Motion by Herb Harnden, second by Ian Stover, to rescind the March 24, 2025 Selectmen vote to issue an Invitation to Bid for solid waste and recycling collection and disposal services. Motion adopted 3-0.

Motion by Ian Stover, second by Herb Harnden, to recognize the 3 year contract agreement with Pinkerton & Sons to solid waste and recycling collection and disposal services that the Selectmen agreed to in January 2025. Motion adopted 3-0.

The Board discussed the potential need for a locked dumpster at Town Hall for the collection of wastes from Town Hall. The general agreement was that a 2 cy dumpster should be sufficient.

Motion by Herb Harnden, second by Ian Stover, for the Town to obtain a 2 cy dumpster for Town Hall and to pay accompanying costs. Motion adopted 3-0.

**11. Board review and identification of pending tasks for Selectmen to perform, and agendas for future Selectmen meetings.**

The Board decided to go forward with a decision it made in March to begin meeting once every 2 weeks rather than meeting weekly. The Board decided to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. Thus, the next meeting will be on May 12<sup>th</sup>.

**12. Other business.** None.

**13. Open to general comment from the public.** None.

**14. Adjournment.** The Chair adjourned the meeting at 6:35 pm.